

Application Fee \$ 50.00  
Additional \$5.00 for each  
unit over 5.  
Annual Registration \$15.00

Village of Tuckahoe  
65 Main Street  
Tuckahoe, NY 10707  
(914) 961-8148  
FAX (914) 793-2107

Date \_\_\_\_\_  
Fee Paid \_\_\_\_\_  
Check No. \_\_\_\_\_

**LANDLORD REGISTRY FORM**

To establish a registry of all rental property where the owner is out of possession and does not reside at the property, and enabling the Village to identify persons responsible for the care and management of such property which will ensure the enforcement of local, state and federal regulations.

**Section A**

Property Address \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Owner's Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Legal Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Number of Residential Units in dwelling \_\_\_\_\_

☐ Check here if property is owner occupied

**Section B**

Person responsible of the corporation, limited-liability company, partnership or other similar business entity if the ownership is held in a non-individual capacity.

Name: \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address: \_\_\_\_\_

A local responsible person over 21 years old, residing or doing business in Westchester County, who shall be responsible for the care and management of such property and is authorized by said owner to accept legal process on behalf of the owner when the owner resides or has its principal place of business outside of Westchester County.

Name: \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address: \_\_\_\_\_

STATE OF NEW YORK                      ss:  
COUNTY OF WESTCHESTER

I, \_\_\_\_\_ hereby certify that all information contained in this statement is true and correct to the best of my knowledge and belief. I understand that the willful making of any false statement of material fact herein will subject me to the provisions of law relevant to the making and filing of false instruments and shall constitute a violation of this chapter.

\_\_\_\_\_  
Signature of Applicant

Sworn to before me  
This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public \_\_\_\_\_

**It shall be the responsibility of each owner to timely notify the Building Department whenever the information provided in this form has become outdated or for any reason is no longer accurate. It shall be the responsibility of each owner to recertify the aforementioned information annually.**