

March 25, 2016

David Burke

Village Administrator

Village of Tuckahoe

65 Main Street

Tuckahoe, New York 10707

David,

In response to your request I am pleased to provide the following scope of services and hourly rates.

Scope of services – Planning Board - includes a review of preliminary and final plan submissions for completeness and consistency with the clarifications raised by the board. Development of written recommendations for site plan applicants to the Planning Board and other village boards as requested from time-to-time. Plan review includes a plan coordination review, accuracy analysis and completeness of all required details and exhibits for the subject development. All contiguous properties are reviewed and impacts identified to the board as part of the approval process. Specific review items include but are not limited to compliance with the Village road, sidewalk and infrastructure standards, setback distances, overall building height, pedestrian safety minimum dimensions and warning systems and all required systems that are necessary to protect the public safety during the implementation of a development. Attendance at workshops and public meetings as requested by the board.

Scope of Services –General These services are available to assist the Village with capital bid preparation, general conditions, utility company installation reviews and build-ability analysis for any major village facility. Services are available for coordination and administration of Westchester County, State and Federal grants including requests for contract extensions and reimbursement justifications. Engineering administration of utility company plans including value engineering in

order to reduce the utility company capital and consumption charges and for operating costs, retrofits and relocation of distribution systems.

All services are charged at the rate of \$175 per hour plus a direct pass thru of any express mailing or plan reproduction costs.

Yours truly,


James Pinto

41 Edgewood Road

Ossining, New York 10562