

## **Tuckahoe Public Library Board of Trustees Minutes**

**Monday, December 18, 2017**

**Call to Order:** 6:40 pm

### **Pledge of Allegiance**

**In Attendance:** Alison Chilson, Ginger Crosby, Elaine Garry, Swadesh Pachnanda (Director)

### **Friends of the Library Report:**

- Holiday basket: Swadesh reported that \$64 has been collected for the children's basket and \$102 for the basket of cheer. The raffle will be held on December 20.
- All Friends members were invited to the annual Steve Quigley Volunteer Appreciation Dinner on December 20.
- Don Brown, the Director of ECAP, gave a presentation about ECAP's mission and the services it provides. Ginger will look into donating books, and Ginger and Swadesh will meet with Don in January to see how the Library can support ECAP's programs.

### **President's Report:**

- Minutes: Ginger made a motion to approve November minutes; 2<sup>nd</sup> by Alison; all in favor.
- Vouchers: December 2017: \$2839.29; Trust & Agency: \$1,196.97
- Leslie Rohr was appointed Trustee at the December Village Board meeting and will attend the Library Board meeting in January.

### **Director's Report:**

- Circulation statistics for November: 4,944
- Financial statistics: Swadesh reviewed with the Board the year-to-date budget, general ledger, expense and revenue control reports.
- Budget 2018-2019: Swadesh has not received the budget email from the Village yet.
- Building: Swadesh reported that there had been a break-in on December 6. A total of \$4.35 in fines and printer money was taken, and some USB flash drives. A few desks were damaged. The police were called and found footprints on one of the windowsills. Swadesh has a meeting with the Police Chief on December 19 and will report back to the Board.
- Grants: Swadesh reviewed the status of the outstanding grants.
- Giving Tree: \$336 has been collected to date.

- Staffing: Giovanna Fiorino- Iannace's last day was December 8, but she is available to work part-time to run the Book Club meetings. Swadesh has four candidates to interview for the open Librarian 1 position.

### **Upcoming Events:**

- Holiday Story Time with Mayor Ecklund-Thurs. 12/28 @ 11:00am
- Medicare Workshop-Tues. 1/9 @ 2:00pm
- Ayurveda Workshop-Wed. 1/10 @ 6:00pm
- Story Time with Author Christina LaFaro-Naclerio-Thurs. 1/18 @ 11:00am
- NC Nature Center Wildlife Program for Teens-Mon. 1/22 @ 4:00pm
- Preventing Gum Disease with Dr. Biagio Iannace-Mon. 1/29 @ 6:30pm

**Old Business:** None

**Public discussion:** None

**Executive Session:** None

Alison motioned to adjourn at 7:50, 2<sup>nd</sup> by Ginger; Elaine in favor.

**Next meeting: Monday, January 22, 2018 @ 6:30 pm.**

Submitted by Elaine Garry