

Tuckahoe Public Library Board of Trustees

Meeting Minutes

Wednesday, February 17, 2016

Signing of Vouchers: 6 PM

Call to Order: 6:40 PM

Pledge of Allegiance

In Attendance: Swadesh Pachnanda (Library Director), Ginger Crosby, Mary Dugan, Kathleen Skinner, Antonio Leo (Village Trustee)

Friends of the Library Report:

- Valentine's Day Raffles: \$115.00 from two baskets
- Tuckahoe Chamber of Commerce meeting was postponed because of bad weather. Ginger will make a presentation describing the programs at the library when the meeting is held on Monday, Feb. 29. She will encourage some of the members to become corporate sponsors by joining the Friends of the Library.
- Upcoming Fundraising Event: Annual fundraiser for the Tuckahoe Library will be held at the Tuckahoe Community Center on Saturday, June 4. The New Westchester Symphony Orchestra will perform again this year. There will be theme baskets, 50/50 raffle, refreshments etc.

President's Report:

- January Vouchers: \$2,116.72; Trust and Agency: \$172.08
- Motion made by Ginger to approve minutes; Kathleen 2nd, all in favor

Library Liaison:

- Calendar/Flyers were given to Antonio

Director's Report:

- Circulation: 5,995 Freegal Music: 735
- Financial Statistics: Report distributed to all present.
- Budget 2016-2017: Swadesh distributed copies of the proposed budget for the Board to review. Requesting a Full Time Adult Librarian this year.
- Staffing: Janine Henry, the teen librarian will be leaving next week. Swadesh has posted a job opening ad and is currently reviewing several resumes.
- Building Construction Grant: LED lights have been installed. Waiting for covers to come.

- Library Website: Board reviewed the design and made some suggestions regarding color.
- Grants:
 - a) Sent grant application to Senator George Latimer
 - b) Applied for a grant from the York Children's Foundation.
 - c) Applied for a WLS Mini Grant for Science for teens and children
- Annual Report: Debbie Ascone is working on this report
- Personnel Policy: Distributed for review. On page 20 of the Personnel Policy and Procedures Manual, sentence should read as follows: "Those who work 17-27 hours/week are not entitled to benefits".
- WLS Updates: National Library Week is 4/10-4/16/2016. The WLS Fifth Annual **Celebrating Libraries** Breakfast will be held on 4/13/16 at Tappan Hill. Former Congressman Barney Frank will deliver the Keynote Address.
- In celebration of Black History Month, the library has an exhibit by local resident, Dolores Garrett

Events:

Meet the Author - Jane Bryant Quinn had 40 attendees

Storytime for Babies and Toddlers had a monthly total of 218 children and 202 adults

Upcoming Events:

02/19/16 @ 3:00 PM - The Life and Times of Alexander Hamilton

03/12/16 @ 1:00 PM - Zentangle Art for Adults.

Old Business: Board discussed some unpaid bills

Public Discussion: None

Meeting Adjourned at 8:00 PM

Submitted by Kathleen Skinner