

# Tuckahoe Public Library Board of Trustees

## Meeting Minutes

Monday, June 20, 2016

Signing of Vouchers: 6:00 PM

**Call to Order:** 6:30 PM

Pledge of Allegiance

**In Attendance:** Swadesh Pachnanda (Library Director), Ginger Crosby, Alison Chilson, Mary Dugan, MaryAnn Jonaitis, Kathleen Skinner, Antonio Leo (Village Trustee)

### **Friends of the Library Report:**

- Fundraiser Event raised \$1500
- Field Goods - people participating are pleased with variety, local foods etc.

### **President's Report:**

- May Vouchers: \$5,932.11; Trust and Agency: \$1,055.98
- Motion made by MaryAnn to approve May minutes, 2nd by Mary, all in favor.
- Ginger and Swadesh sent emails to David Burke and Frank DeMarco regarding projects to be done at the Library.

### **Library Liaison:**

- Calendar/Flyers were given to Antonio

### **Director's Report:**

- Circulation: 5,795; more **Adult** -Playaways were ordered for the Library collection.
- Financial Statistics: report distributed to all present.
- Budget 2016-2017: Woman who ran the Music Together classes no longer needs to rent room at the library.
- Building Construction Grant: Board discussed using the left over funds for Reading Garden lights.
- Library received a grant of \$3,300 from the Community Fund of Eastchester, Bronxville and Tuckahoe for children and teen programs.
- On Monday, June 13, Rocco discovered a leak above the Magazine area. Building Dept. was notified.

- WLS Updates: the new WLS Financial Model was approved by PDLA and the next step will be approval by the WLS Board.
- Website: Board reviewed proposed website page and made some suggestions.
- Personnel Policy: Board will review current policy to see what changes may be necessary.
- Swadesh requested an extra week of vacation in order to travel to India. The Board had no objection as long as senior staff covered in her absence.

**Upcoming Events:**

Summer Events Program for Adults will begin on 6/29 @ 6:30 PM with Bingo Bash. Several events are planned for July and August.

Summer Reading for Kids Kickoff with the theme "On Your Mark, Get Set, Read!" will begin on 6/30 @ 11:30 AM. Among the programs planned for the summer are Yoga, Science Specials, Crafts and Legos.

**Old Business:** Unpaid bill

**New Business:** Motion made by Kathleen to approve raise for P/T employees, 2nd by Mary, all in favor.

**Public Discussion:** None

Meeting Adjourned at 8:35 PM

Submitted by Kathleen Skinner