

Tuckahoe Public Library Board of Trustees Minutes

Monday, January 14, 2019

Call to Order: 6:30 pm

In Attendance: Ginger Crosby, Alison Chilson, Elaine Garry, Leslie Rohr, Swadesh Pachnanda (Director), Omayra Andino (Trustee)

Friends of the Library Report

- Spring fundraiser: the Westchester Symphony Orchestra will perform on June 8th.
- Membership drive: there will be a display by the circulation desk and a resolicitation letter will be sent to members.

President's Report

- Minutes: Alison motioned to approve the December minutes; 2nd by Ginger; all in favor.
- December Vouchers: \$2,210.52, Trust & Agency: \$350

Director's Report

- Circulation statistics for December: 4,562
- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports, as well as the independent auditor's reports.
- Building: windows were installed as scheduled. Grant application will be amended to allow for remaining funds to be used for painting.
- Budget: ideas to support the Municipal Sustainability Strategy are due January 25 and the preliminary budget is due 31.
- Grants: additional programs being considered for the Community Fund grant application include additional tech classes, CPR for young mothers, parenting, and babysitting certification.
- WLS updates: training on the Evergreen system will begin in two weeks; the library will close early on February 7th for onsite training.
- Staffing: the full-time staff assistant position vacated by Debra Ascone's retirement will become a part-time staff assistant position.
- Giving Tree: \$207 has been collected to date.
- Parking Signage: the group agreed upon the following wording for better signage for the complimentary spots: Library Parking Only During Library Hours, No Parking 8-10 am M-Sat.

Upcoming Events: See calendar

Elaine motioned to adjourn at 8:35 pm, 2nd by Alison, all in favor.

Next meeting: Wednesday, February 13, 2019 @ 6:30 pm.

Submitted by Elaine Garry