

Tuckahoe Public Library Board of Trustees Minutes

Wednesday, January 15, 2020

Call to Order: 6:30 pm

In Attendance: Ginger Crosby, Elaine Garry, Julie Gurdin, Leslie Rohr, Swadesh Pachnanda (Director),

Friends of the Library Report

- The membership drive begins this month; letters and emails will be sent out. Swadesh suggested February 14th be “Love Your Library Day” with a raffle to encourage membership.
- The holiday basket brought in \$190

President’s Report

- Minutes: Julie motioned to approve the November minutes; 2nd by Ginger; all in favor.
- December Vouchers: \$3,551.57; Trust & Agency: \$579.04
- January Vouchers: \$2,021.43; Trust & Agency: \$632.48

Director’s Report

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Building: the memorial bricks for the reading garden remain uninstalled; Ginger will follow-up with the DPW. There was a bathroom plumbing issue in the building; David Burke (Village Administrator) brought in a contractor to obtain bids to renovate the bathrooms in the Community Center and library.
- Grants:
 - Final approval was received for the Latimer and Paulin grants.
 - A \$9K grant from Damon Maher was approved.
 - Swadesh will ask for \$25K from the Community Fund.
- Budget 2020-2021: The preliminary budget is due January 31. Swadesh reviewed her proposed changes with the Board.
- WLS Updates:
 - Swadesh distributed the draft WLS Financial Model for 2020.
 - A representative for the US Census will conduct a program for the public in the library on January 27.

- Strategic Plan: Julie reported that the SWOT analysis has been updated and will be open for input from the larger group on January 29.
- The Giving Tree brought in \$274.
- Staffing: Marcelo Perez Fioravante started as a PTA on January 13.

Upcoming Events: See calendar

Elaine motioned to adjourn at 8:35 pm; 2nd by Ginger; all in favor.

Submitted by Elaine Garry