

Tuckahoe Public Library Board of Trustees Minutes

Monday, October 21, 2019

Call to Order: 6:30 pm

In Attendance: Ginger Crosby, Elaine Garry, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director)

Friends of the Library Report

- The Tuckahoe Road Race collected a record \$11K. The revenue less expenses will be split between the library and the Beautification Committee.
- The fall basket has brought in \$245 to date.
- The Friends of the Library had a table at the Tuckahoe Seniors Bazaar on October 5, which yielded some new sign-ups.

President's Report

- Minutes: Mimi motioned to approve the September minutes; 2nd by Ginger; all in favor.
- September Vouchers: \$2,481.58; Trust & Agency: \$1,816.46

Director's Report

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Building: Swadesh spoke with the Police Lieutenant about the proposed new parking signs and he will present the matter to the appropriate parties.
- Budget: printing costs have been higher than budgeted so the library has decided not to print flyers anymore. Activities will be listed on the back of the monthly calendars instead.
- Grants:
 - The NYS Construction Grant for \$38,500 to replace the chiller has been received.
 - Forms for the SAM (State Aid for Municipalities) Grant have been submitted.
- WLS Updates:
 - WLS Annual Meeting is on Thursday, November 21, 2019 at 8:30 am.
 - WLS is going to submit a new RFP which will focus on VDI (Virtualization Desktop Infrastructure), network operations and security, and IT operations.
 - WLS has hired a help desk person and a systems librarian to address Evergreen issues.

- Westchester County will be launching a community reading program in 2020.
- Windows 7 end-of-life is approaching in January 2020. Approximately 660 computers in 38 libraries will be replaced with Dell 7060 Intel core i7 towers, at a projected cost of \$340,000.
- Staffing: Janet Truslow started on October 7, as a PTA (Part time availability) Clerk. Her salary is \$11/hr.
- Swadesh and Elaine Provenzano made a presentation at a monthly AARP meeting about the types of things available at the library and the services it provides.
- Strategic Plan: a committee is being put together with a cross-section of participants from the library and the community.

Upcoming Events: See calendar

Elaine motioned to adjourn at 8:10 pm, 2nd by Ginger, all in favor.

Next meeting: Monday, December 16, 2019 @ 6:30 pm.

Submitted by Elaine Garry