**Tuckahoe Public Library Board of Trustees Minutes**

**Monday, November 16, 2020**

**Call to Order:** 6:30 pm

**In Attendance**: Ginger Crosby, Elaine Garry, Julie Gurdin, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director)

**Friends of the Library Report**

The library will receive $1062.50 from the Tuckahoe Virtual Race.

**President’s Report**

* Minutes: Leslie motioned to approve the October minutes; 2nd by Julie; all in favor.
* November Vouchers: $5,134.77; Trust & Agency: 1,084.49

**Westchester County Executive:** George Latimer briefly joined the meeting at 7:10 pm to say that the County is prepared to help the library in any way it can. He stated that PPE is available from the County at no cost.

**Director’s Report**

* Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
* Library Reopening: It was agreed to suspend in-library computer use due to rising Covid numbers. Window pick-up and browsing by appointment will continue at this time. The library will begin offering hot spots for patron use at home. The Board reviewed the proposed governing policy and Elaine made a motion to approve it, 2nd by Ginger, all in favor.
* Building: The Beautification Committee will provide the library a no-interest loan in the amount of $10,000 to fund the balance of the new garden project. In the spring the library will apply for a grant from the Edmond Nissin Foundation to repay the loan. One of the donation bins has been removed.
* Grants: The library has received $84,150 of the $93,500 NYS Construction grant for the library expansion and computer lab. David Burke has applied for a $65K grant from NYS to renovate the bathrooms and make them ADA compliant.
* Strategic Planning: Julie stated that work is resuming on the Strategic Plan, beginning with the mission statement.
* WLS Updates: The use of Overdrive for magazines is being explored.
* Staffing: Minimum wage is due to increase on 12/31/20. Swadesh will provide clarification on the rules.

**Upcoming Programs:** See calendar. All programs will be virtual.

Elaine motioned to adjourn at 7:50 pm; 2nd by Leslie; all in favor.

Submitted by Elaine Garry