

Tuckahoe Public Library Board of Trustees Minutes

Monday, November 18, 2019

Call to Order: 6:30 pm

In Attendance: Ginger Crosby, Elaine Garry, Julie Gurdin, Mimi Sanchez, Swadesh Pachnanda (Director), Omayra Andino (Liaison)

Friends of the Library Report

- Tuckahoe Road Race: the Mayor and Trustee Howell presented the library with a check for \$4000.
- The fall basket brought in a total of \$458.

President's Report

- Minutes: Mimi motioned to approve the October minutes; 2nd by Julie; all in favor.
- September Vouchers: \$3,218.22; Trust & Agency: \$1,615.19

Director's Report

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Building: someone from the DPW came to see what needs to be done to install the memorial bricks for the reading garden.
- NYS Construction Grant: Swadesh will apply for a 6 month extension to complete painting.
- WLS Updates:
 - WLS Annual Meeting is on Thursday, November 21, 2019. Ginger and Mimi will attend.
 - WLS submitted the VDI (Virtual Desktop Infrastructure) RFP and has hired a VDI consultant in the meantime.
 - WLS has become a member of the Green Business Partnership.
- Staffing:
 - The library will be closed to the public on December 11 due to the filming of a commercial movie in the library. There will be a Staff Development meeting in the morning and then part-time staff will go home.
 - Swadesh has identified a candidate for a PTA (Part-time availability) Clerk to start in January.

- Strategic Plan: Julie reported that a core planning committee has been put together. The members are: Julie, Mimi, Leslie, Swadesh, Elaine Provenzano, Alison Chilson and Omayra. They will refine the SWAT analysis and eventually there will be a broader committee that includes library patrons and members of the community.
- Policies: The Unattended Children, Teen and Teen Room policies are being reviewed.

Upcoming Events: See calendar

Elaine motioned to adjourn at 8:35 pm, 2nd by Julie, all in favor.

Submitted by Elaine Garry