

# **Tuckahoe Public Library Board of Trustees Minutes**

**Monday, December 16, 2020**

**Call to Order:** 6:30 pm

**In Attendance:** Ginger Crosby, Elaine Garry, Julie Gurdin, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director), Omayra Andino (Library Liaison)

## **Friends of the Library Report**

The WLS is implementing an online system to pay fines which will include a donation link.

## **President's Report**

- Minutes: Ginger motioned to approve the November minutes; 2<sup>nd</sup> by Mimi; all in favor.
- November Vouchers: \$2,085.03; Trust & Agency: 1,436.10

## **Director's Report**

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Library Reopening: In-library computer use was suspended on November 17 and browsing by appointment was suspended on November 20. The no-fine policy will remain in effect at this time. It was agreed that the library will not offer on-premises AARP tax preparation services this year.
- Building and Grounds: The new garden has been planted. Swadesh and Sandy Reyes-Guerra have met to discuss the bench area and a new fence. Omayra will address removal of the remaining bin with the Village Board. Masks and sanitizer have been received from George Latimer's office.
- Grants: David Burke is waiting for a response from Albany regarding the NYS grant to renovate the bathrooms. Swadesh is working on the new Community Fund grant application, which is due January 15.
- Strategic Planning: Julie shared the completed Mission Statement and will circulate the SWAT for comment.
- WLS Updates: WLS is considering discontinuing some of the current databases such as Freegal and Mergent and redirecting the funds toward Hoopla and Kanopy. A new Help Desk system is being implemented. NYS passed a bill requiring public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease. The plan for Covid-19 must be completed by April 1, 2021.

- Staffing: Consistent with the NYS minimum wage increase effective 12/31/20, part-timers Joyce Kubinec and Faithe Gerol will each receive an increase of \$1 per hour. Elaine motioned to approve; 2<sup>nd</sup> by Mimi; all in favor.

**Upcoming Programs:** See calendar. All programs will be virtual.

Ginger motioned to adjourn at 8 pm; 2<sup>nd</sup> by Mimi; all in favor.

Submitted by Elaine Garry