

Tuckahoe Public Library Board of Trustees Minutes

Wednesday, February 13, 2019

Call to Order: 6:30 pm

In Attendance: Ginger Crosby, Alison Chilson, Elaine Garry, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director)

Friends of the Library Report

- Fundraising: there will be a St. Patrick's Day basket at the desk.
- Membership drive: a resolicitation letter was sent to all previous members.

President's Report

- Minutes: Alison motioned to approve the January minutes; 2nd by Mimi; all in favor.
- January Vouchers: \$2,447.66; Trust & Agency: \$832.17

Director's Report

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Building: Swadesh will solicit 3 bids for painting. Window grant will be amended to allow for the remaining funds to be used for that purpose. Swadesh will contact the DPW regarding holes in the parking lot.
- Budget: there will be a meeting with David Burke regarding the preliminary budget on February 19.
- Grants: a grant application was submitted to the Community Fund in the amount of \$15K. Representatives from the fund will be coming to the library on 2/25.
- WLS updates: ILS training began last week.
- Staffing: Swadesh has begun the search for a part-time assistant to replace Debra Ascone.
- Parking Signage: the Board revised the previously agreed upon wording for better signage to: Complimentary 90 Minute Parking for Library Patrons Only. The second sign referring to the entire parking lot will be changed to: No Parking Monday – Saturday, 8am – 10 am. Alison motioned to approve, 2nd by Leslie, all in favor pending Village approval.

Upcoming Events: See calendar

Elaine motioned to adjourn at 8:00 pm, 2nd by Ginger, all in favor.

Next meeting: Monday, March 18, 2019 @ 6:30 pm.

Submitted by Elaine Garry