

# Tuckahoe Public Library Board of Trustees Minutes

Wednesday, February 16, 2022

**Call to Order:** 6:30 pm

**In Attendance:** Ginger Crosby, Elaine Garry, Julie Gurdin, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director)

## President's Report

- Minutes: Leslie motioned to approve the January minutes; 2<sup>nd</sup> by Julie; all in favor.
- January Vouchers: \$4,188.24; Trust & Agency: \$1,562.65

## Director's Report

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Building and Grounds: Work on the public bathrooms is completed. The Village is waiting for quotes for the staff bathroom.
- WLS Updates: As part of the network services upgrade, the library's wireless speed has been increased to 500 Mbps/second. Library Advocacy Day will be held virtually on February 23 and March 2. Westchester County is providing free Covid test kits to the library system for distribution to the public. Swadesh ordered three boxes, which is approximately 600 kits. Swadesh is working on the Annual Report.
- Grants: Swadesh and Elaine Provenzano met with members of the Community Fund to discuss the application submitted in January. The NYS Construction Grant for \$300K was approved by the WLS and is pending state approval.
- Staffing: The Board approved an increase to \$15/hour effective March 1 for the one remaining part-timer making less than that. Motion by Julie; 2<sup>nd</sup> by Elaine; all in favor.
- Strategic Planning: A draft of the Strategic Plan was distributed for comments.
- Budget: Swadesh, Ginger and Julie met with David Burke regarding the preliminary budget; the date of the meeting with the Village Board is TBD.

**Upcoming Programs:** See calendar. All programs are virtual.

Leslie motioned to adjourn at 8:50 pm; 2<sup>nd</sup> by Ginger; all in favor.

Submitted by Elaine Garry