

## Tuckahoe Public Library Board of Trustees Minutes

Thursday, February 16, 2023

**Call to Order:** 6:30 pm

**In Attendance:** Karen Cashman, Ginger Crosby, Elaine Garry, Julie Gurdin, Swadesh Pachnanda (Director), Nicole Engelbert (Library Liaison)

### President's Report

- Minutes: Karen motioned to approve the January minutes; 2<sup>nd</sup> by Julie; all in favor.
- January Vouchers: \$2,180.19; Trust & Agency: \$2,415.94

### Director's Report

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Building and Grounds: DPW has installed the honorary bricks.
- WLS: The Annual Report is due March 15. Library Advocacy Day will be held virtually on February 23.
- Grants: Swadesh distributed and reviewed the February Grant Summary Sheet.
- Budget: Swadesh will contact David to reschedule the meeting to go over the preliminary budget; Board members are welcome to attend.
- Planning for Construction: There was a preliminary meeting on February 8 to look at samples and colors for quote purposes.
- Fundraising: Swadesh will obtain policy information from other libraries regarding their naming conventions for large donors.

**Upcoming Programs:** See calendar.

Elaine motioned to adjourn at 8:50 pm; 2<sup>nd</sup> by Ginger; all in favor.

Submitted by Elaine Garry