

Tuckahoe Public Library Board of Trustees Minutes

Wednesday, February 22, 2021

Call to Order: 6:30 pm

In Attendance: Ginger Crosby, Elaine Garry, Julie Gurdin, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director)

Friends of the Library Report

Membership forms are being inserted in books when they are checked out. \$870 has been received to date.

President's Report

- Minutes: Ginger motioned to approve the January minutes; 2nd by Julie; all in favor.
- February Vouchers: \$22,902.52; Trust & Agency: \$1,644.74

Director's Report

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Library Reopening: Beginning in March, the library will be open on Saturdays from 10am - 2pm for reference assistance and window pick-up.
- Building and Grounds: The library staff met to discuss the redesign and Swadesh will relay their comments to Carolina. Due to snow no further work has been done on the fence or walkway.
- Budget: Swadesh, Ginger and Mimi will meet with David Burke to discuss the budget.
- Grants: There will be a meeting with the Community Fund on February 23 to discuss the new application.
- Strategic Planning: Julie reported that the Committee plans to take bullet points from the SWOT and turn them into goals, and subsequently identify actions from the goals.
- WLS Updates: There will be a meeting on March 3 to review the roles and responsibilities of Library Board Trustees. The annual report is due in April.
- Staffing: Catherine will be taking the Civil Service test in March.

Upcoming Programs: See calendar. All programs will be virtual.

Elaine motioned to adjourn at 7:45 pm; 2nd by Julie; all in favor.

Submitted by Elaine Garry