

Tuckahoe Public Library Board of Trustees Minutes

Wednesday, March 16, 2022

Call to Order: 6:35 pm

In Attendance: Ginger Crosby, Julie Gurdin, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director), Mayor Omayra Andino

Friends of the Library Report

The February raffle for the gift basket raised approximately \$270.

President's Report

- Minutes: Mimi motioned to approve the February minutes; 2nd by Ginger; all in favor.
- February Vouchers: \$2,630.69; Trust & Agency: \$2,036.10
- Julie Gurdin to be presented to the Town Board for reappointment to the Library Board in April.

Library Liaison

- Mayor Andino provided the Board with updates on businesses opening in town, as well as overall improvement to town infrastructure.
- Budget meetings will begin with each department in April. Working sessions for brief meetings are available.

Director's Report

- Financial Statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports. Year to date library spending vs budget is at 72%.
- Circulation Statistics: Swadesh reviewed with the Board the current circulation statistics.
- Building and Grounds:
 - The PO has been signed for staff bathroom work to begin. Swadesh is waiting for confirmation of start date.
 - The chiller replacement project is near completion. One bill is outstanding.
 - There was a brief power outage at the library on March 15, due to Con Edison work in the area.
 - Wireless upgrade has been completed.
- WLS Updates:
 - Annual report is ready to be submitted to the state.
 - Swadesh attended library Advocacy Meetings in February. There was discussion about the civil service hiring process and updating outdated job descriptions.

- Grants:
 - Local politicians are being asked to encourage the state to extend construction deadlines for grants. Many jobs are not being completed within the current allotment of time due to supply shortages and costs.
- Strategic Planning: Proposed updates to the plan were submitted via email by Elaine Garry. This will be reviewed in the next Board meeting.
- Staffing: There are 3 candidates for part time clerk position.
- Covid-19 Updated Policy: Effective March 7th masks are now optional in the library. Covid-19 tests are still available at the library for distribution to patrons.

Upcoming Programs: See calendar.

Ginger motioned to adjourn at 8:11 pm; 2nd by Mimi; all in favor.

Submitted by Leslie Rohr