

# Tuckahoe Public Library Board of Trustees Minutes

Wednesday, March 20, 2024

**Call to Order:** 6:30 pm

**In Attendance:** Karen Cashman, Ginger Crosby, Elaine Garry, Julie Gurdin, Leslie Rohr, Swadesh Pachnanda (Director)

## President's Report

- Minutes: Ginger motioned to approve the February minutes; 2<sup>nd</sup> by Karen; all in favor.
- January Vouchers: \$2,861.94; Trust & Agency: \$3,619.08

## Director's Report

- Staffing: The Board voted to approve the pay increases previously discussed for part-time staff, retroactive to February 17. Motion by Elaine; 2<sup>nd</sup> by Ginger; all in favor. The Board agreed upon the following eligibility policy for part-time pay increases: in order to be considered for an increase at year-end, a part-timer must have a date of hire prior to July 1 of that year and must have worked a minimum of 12 hours during that year. Motion by Julie; 2<sup>nd</sup> by Karen; all in favor.
- Library Renovation: Construction is progressing on schedule. Swadesh and Elaine P. continue to work with the furniture vendor and a presentation is expected shortly.
- Financial Statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Budget: The tentative 2024-2025 budget will be released March 21.
- Grants: The Community Fund Evaluation Team met on March 6. Presentation to the Community Fund Board will be on April 10 in Bronxville.
- Library Hours: The library will be closed on April 2 due to the Primary Election; full-time staff will work either at the library or remotely.
- WLS: Swadesh is working on the Annual Report. National Library Week is April 7 -19. WLS is conducting a system-wide card purge for expired and temporary library cards.

Elaine motioned to adjourn at 8:40 pm; 2<sup>nd</sup> by Ginger; all in favor.

Submitted by Elaine Garry