

Tuckahoe Public Library Board of Trustees Minutes

Monday, April 19, 2021

Call to Order: 6:30 pm

In Attendance: Ginger Crosby, Julie Gurdin, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director)

Friends of the Library Report

The membership drive has raised \$1,530 to date. Evelyn (treasurer) has received many donations on line. Swadesh will collect list of names.

President's Report

- Minutes: Leslie motioned to approve the February minutes; 2nd by Julie; all in favor.
- March Vouchers: \$3,802.36; Trust & Agency: \$1,714.47

Director's Report

- Financial Statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Window pickup and browsing by appointment: Window pick-ups are increasing each month. Swadesh will review staffing options for reopening for browsing; to be discussed at May Board meeting.
- Building and Grounds: The garden is complete. Contract signed by the Village for bathrooms renovation. Fence installation should be completed by end of April. Clothing donation bins have been removed.
- Budget: Swadesh will be presenting the final budget to the Village Board on Saturday, April 24th. Budget has been cut by 2.48%.
- Grants: \$7,515 remaining from window replacement. Application has been amended for Director's office renovation. Quote for office renovation is \$11,180. The Community Fund will announce the amount of its grant in May.
- WLS- Annual Report:
 - Direct Access Plan amendment- Priority to be given to "home" library members for reservations of private rooms. Mimi motioned to approve; 2nd by Ginger.
 - Annual Report to be presented by Swadesh in May prior to submission to state.
- Staffing: Charlotte Stupple Senior Library Clerk will be retiring.
- Strategic Planning: Julie reported that the Committee will be sending out a survey once they receive a list of patrons.

Upcoming Programs: See calendar. All programs will be virtual. Library now has a new YouTube channel for programming.

Leslie motioned to adjourn at 7:56 pm; 2nd by Julie; all in favor.

Submitted by Leslie Rohr