

Tuckahoe Public Library Board of Trustees Minutes

Monday, June 15, 2020

Call to Order: 6:30 pm online

In Attendance: Ginger Crosby, Elaine Garry, Julie Gurdin, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director)

Friends of the Library Report

Field Goods fundraising has brought in \$80 to date.

President's Report

- Minutes: Mimi motioned to approve the May minutes; 2nd by Ginger; all in favor.
- June Vouchers: \$2,870.51; Trust & Agency: \$645

Director's Report

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Planning for Reopening:
 - Planning is underway for curbside pick-up, initially limited to Tuckahoe residents. Window pick-up is anticipated to be Monday through Friday, 2 pm – 5pm.
 - There will be a 72 hour hold on materials from the book drop before re-shelving.
 - Swadesh has met with Frank DiMarco regarding plexiglass at the circulation desk and portable dividers elsewhere.
 - The library has received some PPE and disinfectant from the Village and Swadesh will make plans for additional cleaning once the library reopens.
 - Among the many other things to consider/plan for are the cleaning/closing of bathrooms, closing water fountains, storing chairs and children's toys at the Community Center.
- Building: Materials for the outside steps are currently on back order.
- Grants: There was a meeting with the Community Fund on June 11. The library has been awarded \$19,250, which will be sent in quarterly payments. A quarterly report that shows how the money was spent, the types of programs offered, the number of attendees, etc. will be required.

- WLS Updates: There is a weekly Directors meeting for planning and discussion of reopening strategies. WLS has reduced the fee for computer use/maintenance since the computers are not being used at this time.
- Staffing: Raises for part-timers will be put on hold.

Upcoming Programs: See calendar. All programs will be virtual.

Elaine motioned to adjourn at 7:35 pm; 2nd by Julie; all in favor.

Submitted by Elaine Garry