

# Tuckahoe Public Library Board of Trustees Minutes

**Monday, September 19, 2022**

**Call to Order:** 6:30 pm

**In Attendance:** Karen Cashman, Ginger Crosby, Elaine Garry, Julie Gurdin, Leslie Rohr, Swadesh Pachnanda (Director), Nicole Englebert (Library Liaison)

## **Friends of the Library**

Friends is sponsoring a concert by the Westchester County Orchestra on 10/22. It will be free and there will be no raffles.

## **President's Report**

- Minutes: Leslie motioned to approve the June minutes; 2<sup>nd</sup> by Julie; all in favor.
- June Vouchers: \$25,534.26; Trust & Agency: \$5,513.59
- July Vouchers: \$ 2,061.20; Trust & Agency: \$4,221.08
- August Vouchers: \$ 3,055.09; Trust & Agency: \$2,542.98
- Karen Cashman has joined the Board to replace Mimi Sanchez.

## **Director's Report**

- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
- Building and Grounds: A new drain has been installed outside the library to address the flooding issue. Story Walk was approved by the Village Board and the DPW has prepared the area for installation. Swadesh gave a history of the renovation project for Karen and Nicole including the funds raised to date. She will put together a spreadsheet of the grants and donations and their current status. Nicole advised that David will handle the logistics of the renovation, including moving the library materials to a temporary location.
- WLS Updates: On 10/13 the Trustee Institute is offering a webinar entitled "Getting Off Go" which will cover all aspects of planning and preparation for library construction projects.
- Grants: The library has applied for a New York State construction grant in the amount of \$120,000 for a humidity control unit and furnace upgrade. The Village has authorized the required fifty percent in matching funds.
- Strategic Plan: the Board reviewed and discussed in detail the revised draft of the Strategic Plan. Julie will incorporate the agreed upon changes and present the final draft for approval at the next meeting.

- Staffing: Swadesh will attend the New York Library Association conference in Saratoga Springs from 11/2-11/5.
- Other: Juneteenth will be added to the list of holidays for which the library will be closed.

**Upcoming Programs:** See calendar.

Elaine motioned to adjourn at 9:10 pm; 2<sup>nd</sup> by Ginger; all in favor.

Submitted by Elaine Garry