

Tuckahoe Public Library Board of Trustees Minutes

Monday June 18, 2018

Call to Order: 6:41 pm

In Attendance: Alison Chilson, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director)

Friends of the Library Report:

- The New Westchester Symphony Orchestra Fundraiser was held on June 9, 2018 at the Community Center at 2 pm. Approximately 150-160 people were in attendance, plus the members of the orchestra.
- The auction raffles raised \$1,631.75. The Yankee tickets raffle raised \$351.97. The 50/50 raffle raised \$725.00. Total raised= \$2,708.72.
- In addition, two patrons made monetary donations to the library in the amounts of \$200.00 and \$1,000.00, the latter for the library renovation.
- Ideas were discussed for next year's event, including:
 - Ask for monetary donations from organizations and patrons unable to provide gifts for the raffle or attend the event.
 - Create a kids basket. Barnes & Noble suggested possible fall donation that could be saved for the spring event.
 - Alphabetized master list of donors to assign bag numbers
 - More chairs for the event and a reserved seating area in the front for wheelchairs and disabled.
- Poetry Contest Reception was attended by approximately 65-70 people, including Tuckahoe Mayor Steve Ecklund and Omayra Andino (Tuckahoe Trustee and Library Liaison)

President's Report:

Minutes: Mimi made a motion to approve April minutes. Leslie 2nd. All in favor.

- Vouchers: June 2018: \$9,007.71; Trust & Agency \$867.69

Director's Report:

- Circulation statistics for May: 4,914
- Overdrive circulation notably increased to 285, Considering released of Overdrive Advantage Plus, which has availability of 45,000 books. Also White Plains Cloud library might release their books to Overdrive too.
- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.
 - There is \$6,000 remaining in contingency budget.
 - There is a deficit for library changes in the amount of \$2,283.31
 - Unclassified earned an extra \$1,249.00

- Girl Scout Daisies (approximately 15 girls) planted flowers in the reading garden.
- Teens planted vegetables and herbs in the garden
- Building: Swadesh is looking into plans to paint the meeting room in the Library.
- A new rug and chairs were purchased for the children's room. A new rug was purchased for the meeting room.
- Swadesh is reviewing bids for window replacement.
- Grants: the Community Fund approved a grant in the amount of \$9,180.00. The grant will be used for adult yoga and cooking classes, kids and teen science, cooking, and SAT Math prep.
- Staffing: Kaity Hsiu accepted the position of Librarian I to start on June 25, 2018. Akeyla Todd was hired as part-time clerk. Swadesh is still reviewing possibilities for Senior Clerk position, and asking for the list for Library Clerk.
- The Board tabled Strategic Plan review until a later date.
- Swadesh introduced the possibility of automatic renewals to be reviewed at library directors' meeting. After three weeks a borrowed book would automatically be renewed unless there is a hold placed on the book. This will lead to loss of revenue from late fines.
- Storytime in the park was a great success, with 55-60 people in attendance. A second event will be held in August with a picnic.
- Past Events: 20 Adult Programs attended by 120 people; 5 Teen programs attended by 32 people; 16 Children Programs attended by 637 people.

Upcoming Events:

6/25 Kids Summer Reading Kickoff Event: Dinosaurs Rock 4:00pm

6/27 Adult Summer Reading Program Kickoff 6:30pm

6/28 Deck Chair Yoga for adults 5:45 pm

7/6, 7/27, 8/3, 8/17 Legos 4:00pm

7/13, 8/10 Puzzles and Board Games 4:00pm

7/9 Great American Folk Song Revival 6:00pm

7/9 Teen Book Chat 3:30pm

7/9, 7/16, 7/23, 7/30 Conversational Spanish for Teens 5:00pm

7/10 Reiki Meditation 12:00pm

7/10 Rocking Poetry 4:00pm

7/11 Making Beaded Earrings (Teens) 5:30pm

7/12 Kids Crafts 4:00pm

7/16, 7/30, 8/6 Monday Movies at the Library

7/17 Hoopla Hula Fitness 4:00pm

7/19 Westchester Children's Museum Keva Plank Challenge 4:00pm

7/20 Stuffed Animal Sleepover 4:00pm

7/23 Acrylic Painting for Teens 3:30pm

7/23 Understanding New Tax Law 6:30pm

7/24 Kids Book Tasting 4:00pm

7/25 Tile Art Craft Program 6:30pm

7/26 Crafting Zentangle (Teens) 3:30pm

7/26 Deck Chair Yoga 5:45pm

8/1 Cooking with Omayra Andino 6:30pm

8/2 Family Storytime 3:30pm

8/7 Kids Book Tasting 4:00pm

8/9 New Canaan Nature Center Rocks and Minerals 4:00pm

8/10 Nautical Beading 3:00pm

8/13 Indian Cooking with Swadesh Pachnanda 6:00pm

8/15 Green Meadows Farms 4:30pm

8/16 Kids Crafts 4:00pm

8/20 Disembarkment (End of summer reading program) Party 6:00pm

Old Business: None

Public discussion: None

Executive Session: None

Alison made a motion to adjourn at 8:00pm; 2nd by Mimi; All in favor.

Submitted by: Leslie Rohr