

Tuckahoe Public Library Board of Trustees Minutes

Monday, April 16, 2018

Call to Order: 6:30 pm

In Attendance: Alison Chilson, Ginger Crosby, Elaine Garry, Leslie Rohr, Swadesh Pachnanda (Director), Omayra Andino (Library Liaison), David Burke (Village Manager)

Presentation:

Antonio Leo gave an impressive virtual presentation of the fourth option for the activity room expansion. This option would more than triple the current space and the sliding wall in the center would allow for two activities to take place at the same time. Antonio estimated the construction costs to be in the \$220K range but made clear that there are many variables that would affect the total cost of the expansion. The group toured the area at the back of the library and discussed the possibilities for relocating the furniture, books and computer stations currently there. David Burke suggested that the plans be presented at the Village Board meeting in June.

Friends of the Library Report:

- India Center of Westchester Music and Dance: approximately 55 people attended and the performance was well received.
- The New Westchester Symphony Orchestra fundraiser: Ginger asked that the group submit the names of any additional stores to contact for gift certificates. Omayra will contact George Latimer and Amy Paulin.

President's Report:

- Minutes: Alison made a motion to approve the March minutes; 2nd by Leslie; all in favor.
- Vouchers: April 2018: \$3,796.76; Trust & Agency: \$400.
- Omayra Andino was welcomed as the new Library Liaison.

Director's Report:

- Circulation statistics for March: 5,680
- Financial statistics: Swadesh reviewed with the Board the general ledger, expense and revenue control reports.

- Budget 2018-2019: there will be a meeting in Village Hall on 4/21. Window replacement funding is included in the budget.
- Building:
 - Swadesh has contacted two window vendors; Frank DiMarco is going to assist with the bids.
 - Frank was notified about the tree that fell behind the library and damaged the fence; Frank has contacted the MTA.
- Grants: On April 17 library has a presentation to the evaluation Committee of Community Fund.
- PLA Conference: Swadesh reported that there were many interesting workshops with ideas that could be applied to the Tuckahoe Library. She will bring sample questions regarding strategic planning to the next Board meeting.
- WLS updates: the NYS annual report was submitted to WLS, who will submit it to the state.
- Staffing: Joyce Kubinec and Myrna Geselbracht are working additional hours to fill in until Stephanie Coppola's replacement is found. Swadesh is actively recruiting for the Senior Library Clerk and Librarian I positions.

Upcoming Events:

- Intro to 3 D Design with Tinker CAD - Thu., May 24 @ 4 pm
- Author Veera Hiranandani of "The Night Diary" - Wed. May 23 @ 6:30 pm
- Cybersecurity- Tue. May 29 @ 11:00 am

Old Business: None

Public discussion: None

Executive Session: None

Ginger motioned to adjourn at 8:40 pm; 2nd by Alison; all in favor.

Next meeting: Monday, May 21, 2018 @ 6:30 pm.

Submitted by Elaine Garry