

# **Tuckahoe Public Library Board of Trustees Minutes**

**Wednesday, September 17, 2018**

**Call to Order:** 6:30 pm

**In Attendance:** Alison Chilson, Ginger Crosby, Elaine Garry, Leslie Rohr, Mimi Sanchez, Swadesh Pachnanda (Director), Omayra Andino (Library Liaison)

## **Friends of the Library Report**

- The Tuckahoe Road Race was a big success with more participants than last year and 50 more advance sign-ups. Ginger will follow up with the Mayor as to how much the library will be receiving.
- The Holiday Concert is confirmed for December 9<sup>th</sup> in the Community Center. There will be baskets and a 50/50 raffle.

## **President's Report**

- Minutes: Alison motioned to approve the June minutes; 2<sup>nd</sup> by Mimi; all in favor.
- June Vouchers: \$19,740.53, Trust & Agency: \$780.30
- July Vouchers: \$3281.76, Trust & Agency: \$2367.85
- August Vouchers: \$2765.91, Trust & Agency: \$838.08

## **Library Liaison**

Omayra announced that the Village is developing a newsletter and library news can be included.

## **Director's Report**

- Circulation statistics: June- 4834, July- 5701, August- 5975
- Summer Reading Program was well attended by adults, teens and children.
- Financial statistics: Swadesh reviewed the general ledger, expense and revenue control reports for the first three months of FYE 2018-2019.
- Building:
  - approximately \$83K in additional funding is needed for the library renovations. The group discussed various fund-raising ideas.
  - The donated furniture from the Scarsdale Library has been received.
- Grants:
  - Swadesh requested approval to apply for a NYS Construction Grant in the amount of \$38.5K to replace the chiller of the HVAC unit. Alison motioned to approve, 2<sup>nd</sup> by Ginger, all in favor.
  - Community Fund grant was received in the amount of \$9180.
  - LLSA grant was received in the amount of \$1710.90.
  - Window replacement grant was received in the amount of \$19,768.

- WLS updates: several libraries in Westchester are experimenting with auto-renewal.
- Staffing: Kaity Hsiu started on June 25<sup>th</sup>.
- Strategic Plan: will need a separate meeting and community input.
- 14 day fine: Swadesh recommended reducing the 14 day fine to 25 cents/day effective October 1. Motion by Ginger, 2<sup>nd</sup> by Alison, all in favor.

**Upcoming Events:** See calendar

**Old Business:** None

**Public discussion:** None

Ginger motioned to adjourn at 8:45 pm, 2<sup>nd</sup> by Mimi, all in favor.

**Next meeting: Monday, October 15, 2018 @ 6:30 pm.**

Submitted by Elaine Garry