

Tuckahoe Public Library Board of Trustees

Meeting Minutes

Wednesday, November 16, 2016

Signing of Vouchers: 6:00 PM

Call to Order: 6:40 PM

Pledge of Allegiance

In Attendance: Swadesh Pachnanda (Library Director), Ginger Crosby, Alison Chilson, Mary Dugan, Kathleen Skinner

Friends of the Library Report:

- Tuckahoe Winterfest will be held on December 3, 2016 at 2:00 pm at the Tuckahoe Community Center. The Tuckahoe High School Jazz Band will perform. Two baskets and 50/50 raffles will be on sale.
- Mayor Steve Ecklund presented a check for \$2,500 to the Friends of the Library raised by the Tuckahoe Run for Fun event.
- Friends of the Library are participating in the Barnes and Noble gift wrapping program during the holiday season.
- Friends of the Library received \$131.00 from the Field Goods sales.

President's Report:

- October Vouchers: \$4,580.86; Trust and Agency: \$356.58
- Motion made by Mary to approve October minutes, 2nd by Ginger, all in favor.

Library Liaison:

- Calendar/Flyers were sent to Antonio.

Director's Report:

- Circulation: 5,196; Overdrive: 153. Workshop on How to Download eBooks using Overdrive will be offered on Tuesday, Dec.13 @ 11am. One-on-One computer classes will continue in December.
- Financial Statistics: Report distributed to all present.
- Reading Garden: Sandy sent recommendations for Reading Garden lights.
- Building: Discussed need to install handrails and clean kitchen and carpets.

- WLS: Grant for \$5,000 was given to the Library for the purchase of Hindi books. WLS started collecting pay on line fines and checks will be distributed to individual libraries quarterly.
- Small Business Saturday will be held on November 26, 2016. List of businesses participating was distributed and a sign announcing event and participating businesses will be on display at the Library.
- Staffing: Yiwen Wang will work 16.5 hrs. per wk. Stacey Harris will be working some Saturdays as needed and she will lead the Book Club discussion in January.
- Giving Tree: Books have been ordered.
- Library received a donation of \$85.00 from three young patrons who raised the money from their lemonade stand.
- Discussed new fees for Holds. Decision was made that as of January 3, 2017, non-residents will be charged \$0.50 for each item placed on hold. Tuckahoe residents will be charged \$0.50 per item for holds that are not picked up by pickup date. Signs will be posted at front desk reminding patrons of our hold policy.
- Play "The Last Romance" held on November 5 was attended by 60 people.
- Saturday Storytime and crafts was well attended.

Upcoming Events:

12/02/16 @ 2:00 pm Harry S. Truman and the Atomic Bomb Part II

12/03/16 @ 2:00 pm Tuckahoe Winterfest with the THS Jazz Band

12/09/16 @ 2:00 pm & 4:00 pm Jewelry Making for Adults and Teens

12/10/16 @ 11:00 am Holiday Books and Tea: Tchaikovsky & the Nutcracker

12/13/16 @ 11:00 am Workshop on How to download eBooks using Overdrive

Public Discussion: None

Meeting Adjourned at 8:15 pm

Executive Session: None

Submitted by Kathleen Skinner