

Tuckahoe Public Library Board of Trustees

Meeting Minutes

Monday, October 17, 2016

Call to Order: 6:36 p.m.

In Attendance: Alison Chilson, Ginger Crosby, Mary Dugan, Swadesh Pachnanda (Library Director), Antonio Leo (Village Board Liaison)

Signing of Vouchers: July 2016: \$18,272.56, Trust and Agency: 748.85;

August, 2016: 2707, Trust and Agency: 539.93;

September 2016: 2670.59, Trust and Agency: 751.58;

October 2016: 3225.27; Trust and Agency 731.66

Friends of the Library Report:

Fundraising Events:

December 3, 2016 at Community Center at 2 pm prior to the Village Tree Lighting. The Tuckahoe High School Jazz Band will perform. Basket and 50/50 raffles will be sold. Donations for baskets may be made at the Library.

*Field Goods is an online farm fresh produce delivery service. \$1.00 will be donated to the Friends for each order placed online through the Library website.

Amazon Smile: Sign up with Tuckahoe Public library.

Book sales raised \$200.00. November book sale will be Holiday Cookbooks.

President's Report:

Approval of June 2016 minutes. Motion to approve: Alison; 2nd Mary. All in favor.

Director's Report:

*Library spending is within budget currently. However, Swadesh noted the loss of income from room rental (-3,600) for the following reasons: Room is too small for many rental activities and parties are being held in the larger Community Center space.

*Circulation Statistics: September 2016: 5110; Overdrive : 113. The Library will offer more classes on Overdrive.

* The construction grant for LED lights was in the amount of 20,428. \$14,000 has been spent. The Library is proposing to spend the remaining funds on outdoor lighting, which has been approved by the State. Frank and David will discuss how grant funds can be used to pay for materials and labor.

*Memorial for Steve Quigley will be rescheduled in December.

*WLS has moved to a new site in Tarrytown. The Library has received a State Grant in the amount of \$1693, E-rates in the amount of \$183.29 and Interlibrary Loaning in the amount of \$1750 . WLS Annual Meeting is November 17, 2016.

*The Library will be purchasing a new App called Capira for \$ 500 .It allows customer access to the Library in a user friendly format. Date of launch TBD.

*The TPL website is using Booksite which syncs newsletters electronically, shows new books and allows users to reserve books. The calendar is not working properly on our website. The Library is planning to use LIBCAL so patrons may sign up for events and receive reminders.

*The Summer Reading Program was well attended: 992 children and 647 adults attended.

*Library Board Future Meeting Dates for 2017: 1/18 (Wed); 2/13; 3/20; 4/17; 5/15; 6/19; 9/18; 10/16; 11/20; 12/18.

Upcoming Events:

Memoir Workshop: 11/3 @12:30 pm

M&M Productions: *The Last Romance* 11/5 @2pm Tuckahoe Community Center

Science Kids: 11/7@ 4 pm

Selling Your Home: 11/9 @ 6:30 pm

Adult Movie: 11/2, 9, 16, 23, 30 @ 12 pm

Teen Holiday Craft: 11/14@ 3:30 pm; Teen Yoga: 11/20 @7:15 pm

Teen Holiday Program 11/21@ 3:30 pm

Tellabration: 11/19 @11 am

Holiday Fundraiser: 12/3@ 2 pm at the Tuckahoe Community Center (Raffles and The Tuckahoe High School Jazz Band)

Staff:

Lisa Ragano (Librarian) has resigned to take a new position in harrison Library.

Olivia Meneghin has resigned and moved to Boston. Current staff will take over her shift.

One –on-One computer classes will continue.

Public Discussion: None

There being no further business, Ginger made a motion to adjourn at 8:10 pm. Mary 2nd. All in favor.

Executive Session: None

Submitted by: Alison Chilson, V.P

