

**THIS APPLICATION SHALL BE COMPLETELY FILLED OUT**

Date of Hearing \_\_\_\_\_  
Disposition \_\_\_\_\_

APPLICATION FEE – See Fee Schedule  
RECEIPT ACKNOWLEDGED \_\_\_\_\_

**VILLAGE OF TUCKAHOE**  
WESTCHESTER COUNTY, STATE OF NEW YORK  
**PLANNING COMMISSION**

Application to Planning Board in accordance to requirements of the Zoning Ordinance, Village of Tuckahoe, adopted June 3, 1960.

Date \_\_\_\_\_

To the Planning Board, Village of Tuckahoe, Westchester County, State of New York \_\_\_\_\_  
(Name of Applicant)

of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Street and Number) (Municipality) (State)

hereby request to appear before the Planning Board, Village of Tuckahoe, New York.

1. Location of Premises: Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ in a \_\_\_\_\_ zone.

2. Applicants seeks permission to \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Previous Application: Date \_\_\_\_\_ Has been made \_\_\_\_\_ Has not been made

4. Description of premises:

(A) Size of Plot. Front \_\_\_\_\_ feet; Rear \_\_\_\_\_ feet; Depth \_\_\_\_\_ feet; Area \_\_\_\_\_ square feet.

(B) Size of yards to nearest portion of Building:

Front yard \_\_\_\_\_ feet; Right side yard \_\_\_\_\_ feet;

Left side yard \_\_\_\_\_ feet; Rear yard \_\_\_\_\_ feet;

(C) Height of Building:

Number of Stories \_\_\_\_\_; height of curb in front of property to top of roof \_\_\_\_\_ feet.

(D) Type of occupancy \_\_\_\_\_

Number of employees \_\_\_\_\_ Number of Parking \_\_\_\_\_

(E) First floor area of proposed and existing buildings accessory structures \_\_\_\_\_ Square feet.

(F) Percentage of lot to be occupied by proposed and existing building \_\_\_\_\_ %.

(G) For other purposes

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

5. AFFIDAVITS:

**OF OWNERSHIP**

State of New York

SS:

County of Westchester

\_\_\_\_\_ being duly sworn, deposes and says that \_\_\_\_\_  
\_\_\_\_\_ resides at \_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_  
\_\_\_\_\_ and that \_\_\_\_\_ is the owner in  
Fee of all premises, lot, piece, or parcel in the land mentioned in this application and located in the Village of Tuckahoe.

\_\_\_\_\_  
(Owner)

Sworn to before me this \_\_\_\_\_ day  
Of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
(Notary Public)

**OF THE APPLICANT**

State of New York

SS:

County of Westchester

I hereby depose and say that to the best of my knowledge and belief, all of the statements in this application and the statements contained in papers submitted herewith are true.

\_\_\_\_\_  
(Applicant)

Sworn to before me this \_\_\_\_\_ day  
Of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
(Notary Public)

**OF SERVICE**

State of New York

SS:

County of Westchester

I \_\_\_\_\_ am the owner of the premises, lot, piece or parcel of land mentioned in this application and located in the Village of Tuckahoe, hereby authorize \_\_\_\_\_ who resides at \_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_ County of \_\_\_\_\_ in the State of \_\_\_\_\_ to make the annexed application on my behalf.

\_\_\_\_\_  
(Owner)

Sworn to before me this \_\_\_\_\_ day  
Of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
(Notary Public)

## **Village of Tuckahoe**

### **Planning Board Procedures**

1. SUBMIT 3 DRAWINGS AND A COPY OF SURVEY WITH BUILDING PERMIT APPLICATION AND APPROPRIATE FEE.
2. AFTER DENIAL LETTER, SUBMIT APPROPRIATE FEE ALONG WITH 10 SETS OF ARCHITECTURAL DRAWINGS, COPIES OF DENIAL LETTER AND COPIES OF PLANNING BOARD APPLICATION.
3. AN OWNER/REPRESENTATIVE MUST APPEAR AT THE BOARD MEETING TO ANSWER QUESTIONS OR APPLICATION WILL NOT BE ADDRESSED.
4. LEGAL NOTICE TO APPEAR IN **THE EASTCHESTER REVIEW** 5 DAYS PRIOR TO THE MEETING.
5. AFTER BOARD APPROVAL – APPLICANT MUST RETURN TO THE BUILDING DEPARTMENT AND OBTAIN BUILDING PERMIT.
6. UPON BUILDING PERMIT RECEIPT, APPLICANT MUST SCHEDULE INSPECTIONS FOR FOOTINGS, PLUMBING, ELECTRICAL, ETC.
7. UPON COMPLETION OF THE PROJECT AN APPLICATION FOR CERTIFICATE OF OCCUPANCY OR COMPLETION MUST BE COMPLETED, NOTARIZED AND RETURNED FOR CERTIFICATE OF OCCUPANCY (AFFIDAVIT OF COST, REQUEST FOR CERTIFICATE OF OCCUPANCY AND BUILDERS AFFIDAVIT)
8. OBTAIN DEPARTMENTAL APPROVAL FROM THE FIRE DEPARTMENT, DEPARTMENT OF PUBLIC WORKS AND ELECTRICAL UNDERWRITER AS NECESSARY.

**NOTE: IF PROJECT INVOLVES A BUILDING EXTENSION WHICH INCREASES THE BUILDING SIZE/DIMENSIONS THEN AN UPDATED SURVEY MAY BE REQUIRED WHICH REFLECTS THAT ADDITION OR EXTENSION.**

### **ARCHITECTURAL REVIEW BOARD**

1. **FOR ALL NEW CONSTRUCTION:** IT WILL BE NECESSARY FOR ARCHITECTURAL REVIEW BOARD APPROVAL. AT THAT TIME THE OWNER/REPRESENTATIVE MUST COME PREPARED WITH:
  - A) SAMPLES OF SIDING, ROOFING, SHUTTERS, COLORS, ETC.
  - B) LANDSCAPING INFORMATION
  - C) LOCATION OF UNATTACHED GARAGE, POOL OR ANY ACCESSORY BUILDINGS
  - D) ANY PICTURES, DRAWINGS OR RENDITIONS, WHICH WILL HELP IN THE PROCESS

## **LEGAL NOTICE**

### **NOTICE OF PUBLIC HEARING BEFORE THE PLANNING BOARD THE VILLAGE OF TUCKAHOE, NEW YORK**

NOTICE IS HEREBY GIVEN that the PLANNING BOARD, of the Village of Tuckahoe, will hold a public hearing on TUESDAY EVENING, AT 7:00 PM on:

\_\_\_\_\_  
Date

Application for: \_\_\_\_\_

Residing at \_\_\_\_\_

This property is located at: \_\_\_\_\_

And is also known as SECTION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT(s) \_\_\_\_\_

The nature of the application is for \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

All interested parties are urged to attend this public hearing at which time they will be afforded the opportunity to express their views and or submit written communications to the Village Clerk or The Planning Board, 65 Main Street, Tuckahoe, NY 10707

\_\_\_\_\_  
APPLICANT

Date: \_\_\_\_\_